



G. Biswas & Co.
CHARTERED ACCOUNTANTS

Participatory Research & Action Network (PRAN)

Maijdee Housing Estate, Noakhali-3800

Report and Financial Statements
For the year ended on 31 December, 2012

To
The Executive Director
Participatory Research & Action Network (PRAN)
Maijdee Housing Estate, Noakhali – 3800

Sub : Auditor's Report & Accounts of Participatory Research & Action Network (PRAN) for the year ended 31st December 2012.

Dear Sir,

We have completed the audit of the accounts of “**Participatory Research & Action Network (PRAN)**” for the year ended 31st December 2012 and enclose the following signed by us under reference to this Report.

1. Balance Sheet as on 31st December 2012
2. Income and Expenditure Account
3. Receipt and Payments Account

We Report as follows:

01. SCOPE OF THE EXAMINATION:

1.01 We confirm that our examination was made in accordance with generally accepted auditing standards and accordingly included such test of the accounting records and such other auditing procedures as were considered necessary in the circumstances.

1.02 The books of accounts have been maintained of a cash Basis. The scope of our audit was restricted to the checking of cash transactions and verification of cash, bank, assets and liabilities arising out of cash transactions only.

2.00 GENERAL:

The Participatory Research & Action Network (PRAN) is registered with the ministry of Social Welfare under Voluntary Activities Act 46 of 4(3) ordinance 1961 vide registration No.Noa-706, dated 10-06-2008.

3.00 ACCOUNTING RECORDS:

Separate Cashbook, Ledger and other books of documents were maintained by the organization as per provisions of the agreement and the general accounting standards and regulations of Bangladesh.



4.00 FIXED ASSETS:

For details schedule sheet may be referred. We have verified the fixed assets on test basis at the time of our audit and no discrepancy was noted. We suggest that a comprehensive assets register should be maintained for better control of assets.

5.00 PAYMENTS:

Payments have been shown in details in the Receipts and Payments Account and accepted by us on the strength of the authorization thereon by the executive director "**Participatory Research & Action Network (PRAN)**"

6.00 CLOSING BALANCE. TK-1,78,351/-

Cash in hand: TK – 624/-

Cash at bank: TK – 1,77,728/-

We have checked the Cash book and bank transactions with pass book cheque counter foils deposit slips etc and the balance has been agreed with books of accounts.

7.00 STATEMENT OF OPINION:

Subject to the above in our opinion the Balance Sheet, Income and Expenditure Account and Receipt and Payment Account referred to above respectively give a true and fair view of the affairs of the "**Participatory Research & Action Network (PRAN)**" for the year ended 31st December 2012. In our opinion proper books of accounts were maintained and produced to us for audit at the Head office and the above mentioned accounts are in agreement therewith.

Thanking you.


G. BISWAS & CO.
Chartered Accountants

Dated, Dhaka
The: 02nd May, 2013



Participatory Research & Action Network (PRAN)
Maijdee Housing Estate, Noakhali-3800

Consolidated Balance sheet
As at 31 st December-2012

Fund & Liabilities	Note	Taka	Assets	Note	Taka
Fund Account					
As per last year		1,544,831.45	Fixed Assets: (As per Schedule)		551,063.06
			Excess Expenditure of Over Income		841,459.39
Loan:					
Loan from ED		5,000.00			
Payable			Receivable		
PAI project to Pran	4	170,000.00	Pran from PAI project	2	170,000.00
Supro to Pran	5	10,000.00	Pran from Supro project	2	10,000.00
Pran to Oxfam	6	105,000.00	Oxfam from PRAN	3	105,000.00
Payable aginst Advamce(Pran)	7	1,374.00			
Payable aginst Advamce(Supro)	8	19,669.00	Closing balance:		
			Cash & Bank balance	1	178,352.00
		1,855,874.45			1,855,874.45

Examined and found correct



G.BISWAS & CO
Chartered Accountants

Participatory Research & Action Network (PRAN)
Maijdee Housing Estate, Noakhali-3800

Consolidated Income & Expenditure account (Project: PRAN+SUPRO+Oxfam+PAI+RFLDC)
For the year ended 31st December-2012

Particulars	Note	Taka	Taka
Income:			
PRAN:			
Fund Received :			
Returent Cheque from prantojin trust		7,613.00	
fund Received from Karmojib Nari		274,218.00	
fund Received from Uttaram		293,750.00	
Fund Received From Oxfam		170,609.00	
Managment Cost (Income)		106,753.00	
fund Received from Budget Andolan		54,000.00	
Income From Photocopy & Print		11,535.00	
Income from Materials sales		5,125.00	
Contribution from Nurul Alam Masud		129,600.00	
fund Received form RFLDC		173,866.00	
Holl Room rent		1,000.00	
Fund Received from YPSA		19,625.00	
			1,247,694.00
SUPRO:			
Supro		263,578.00	
			263,578.00
Oxfam:			
Fund Received			259,800.00
ESPA:			
Fund Received from BRAC			
RFLDC:			
Fund Received from RFLDC			173,866.00
PAI			
Loane received from Mother Ac			
(A) Total Income			1,944,938.00



Participatory Research & Action Network (PRAN)

Majidee Housing Estate, Noakhali-3800

**Consolidated Income & Expenditure account (Project: PRAN+SUPRO+Oxfam+PAI+RFLDC)
For the year ended 31st December-2012**

Particulars	Amount	Amount
Expenditure		
PRAN:		
Climate justic day 2011 day observation	10,081.00	
Press Conference	5,987.00	
Invavative Demonestion	38,971.00	
Publication Dessemicntion	2,340.00	
Campaign Facilitator	33,000.00	
Letter Campaign	4,983.00	
Bank charge / comission	1,020.00	
Agri- hero Award	10,000.00	
Secyurity & Volunteer	21,400.00	
Communication & Transport	8,620.00	
Stationery	3,675.00	
Entertainment	4,664.00	
Accomodation	1,380.00	
Publication & Poster leaftac Printing	10,875.00	
Design	20,250.00	
Making & Announcment	9,000.00	
Sund Sustum	9,500.00	
Prize	8,885.00	
Cultural	24,000.00	
Decoration	44,850.00	
Food for Praticipation	20,256.00	
Stall Participation	38,020.00	
Banner	26,002.00	
Printing	57,000.00	
Organizer	11,000.00	
Facilitatong Public Hearing on Adulterated	59,463.00	
Publication & dessemination of a white paper articulation the relative impacts of using	32,775.00	
Facilitating the formation of victim rice farmars	2,925.00	
Slient Standing Programme in front of Syngenta office	49,509.00	
Adulterated Seed Festival in Dhaka	99,954.00	
Climate adaptation workshop	34,042.00	
Office Rent	54,360.00	
Telephone Bill	5,931.00	
electricity Bill	1,636.00	
Water Bill	1,421.00	
Staff Salary	14,000.00	
District Budget Workshop on Democratic Budget andolon	18,432.00	
Community Level Workshop	9,976.00	
Decoration Office	7,500.00	
Audit fee	6,000.00	
NGO Buro Registration fee	10,000.00	
Fund Transfer to RFLDC project Account 20079	173,866.00	
News paper bill	1,922.00	
Meeting of Distrect Budger Andoral Commtte	2,780.00	
travelling Bill	820.00	
Honorium	3,800.00	
Case Selection & interview	30,000.00	
Consultant Honorarium	95,000.00	
Climate justic Day 2012	9,100.00	
Advocacy Meeting with the NGOs & civil society	19,625.00	
Internet Bill	1,400.00	
Online job Posting	1,986.00	
Webside develop	5,700.00	
Others	1,960.00	
		1,181,642.00



B/F			1,181,642.00
SUPRO			
Grassroots workshop with elected representative of local Govt. bodies on participatory budget		22,320.00	
Training for Grassroots Campaign		22,250.00	
Social audit of Govt. Health Service		15,000.00	
Social audit of Govt. Primary Education		13,814.00	
World Health day 2012		10,072.00	
International Women's day 2012		9,964.00	
D.C.F Salary		100,000.00	
Pre Budget Discussion Meeting		9,940.00	
Post Budget Discussion meeting		9,910.00	
Stationary		2,100.00	
Meeting of District Campaign Committee		2,000.00	
International Literacy day 2012		9,900.00	
Rural Woman Day		2,900.00	
International Food Day		9,900.00	
International Poverty Reduction Day		9,700.00	
Social Audit on education		14,725.00	
social Audit on Health Service		14,944.00	
			279,439.00
Oxfam			
Honorarium CE		100,000	
Honorarium for Facilitator		65,000	
News Clipping from 10 Selected Newspaper		11,151	
Internet		10,000	
Stationary/ photocopy/ phone/ postage		7,500	
Photocopy Monthly news clipping book		125,424	
Binding Clipping paperback		17,500	
Campaign Facilitator		15,000	
Media Mobilization		20,000	
Communication		15,438	
Livelihoods Based community Meeting		72,058	
Sending Monthly paper to campaign stakeholder		11,399	
Press Conference		5,712	
Publish a yearly agriculture in media booklet		149,025	
Management Cost		28,428	
Stationary		2,000	
Bank charge			655,635.00
ESPA:			
Salary of PO		5,200.00	
Teacher Salaries		7,000.00	
Rent for School House		5,300.00	
Teacher Refreshers		250.00	
Overhead cost		49,710.00	
Travelling & Transportation		1,125.00	
			68,585.00
RFLDC:			
Stationary		1,919.00	
photocopy, print etc,		5,930.00	
Mobile Phone bill		4,700.00	
Transportation bill		24,959.00	
Principal Researcher		50,000.00	
Research associate (1)		92,000.00	
Day Observation		9,900.00	
Installation Bill Board		55,200.00	
Formation of UPHRPC at UP level		10,500.00	
Focus Group Discussion		4,900.00	
Campaign Material for Hotline & Others (Sticker / Handbill)		17,250.00	
Human Rights Volunteer		47,000.00	
Overhead Cost(10% of the cost of Previous year cost)		24,030.00	
			348,288.00



PAI			
Baseline survey (Including Publication of the brief study report)		8,400.00	
Communication (phone, e-mail, Postage and Courier)		14,112.00	
Office Supplies		9,157	
Travel and Transport cost for the staffs		7,913.00	
Communication Materials		14,976.00	
Press Conference on Baseline Survey Findings		14,000.00	
Bank Charge		575.00	
Community level workshop		18,730.00	
Project Coordinator		80,645.00	
			168,508.00
Depreciation (As per Schedule)			84,300.38
(B) Total Expenditure			2,786,397.38
Excess Expenditure of Over Income (A - B)			(841,459.38)
TOTAL			1,944,938.00



Participatory Research & Action Network (PRAN)
Maijdee Housing Estate, Noakhali-3800
Consolidated Receipts and Payments account (Project: PRAN+SUPRO+Oxfam+PAI+ ESP+RFLDC)
For the year ended 31st December 2012

Particulars	Taka	Taka
RECEIPTS:		
PRAN		
Opening Balance:		
Cash in hand	28.00	
Cash at bank	87,890.00	
SUPRO		
Cash in hand	228.00	
Cash at bank	2,269.00	
Oxfam		
Cash in hand	11.00	
Cash at bank	606,189.00	
ESPA		
Cash in hand	274.00	
Cash at bank	68,728.00	
RFLDC		
Cash in hand	45.00	
Cash at bank	245,076.00	
PAI		
Cash in hand	-	
Cash at bank		
Total Opening Cash & Bank balance		1,010,738.00
PRAN:		
Fund Received :		
Returent Cheque from prantojin trust	7,613	
fund Received from Karmojib Nari	274,218	
fund Received from Uttaram	293,750	
Fund Received From Oxfam	170,609	
Loan received from Oxfam Project	175,000	
Advance	282,886	
Managment Cost (Income)	106,753	
fund Received from Budget Andolan	54,000	
Income From Photocopy & Print	11,535	
Income from Materials sales	5,125	
Loan to Supro Project	46,940	
Contribution from Nurul Alam Masud	129,600	
fund Received form RFLDC	173,866	
Holl Room rent	1,000	
Fund Received from YPSA	19,625	
		1,752,520.00



SUPRO:		
Supro	263,578.00	
Loan from PRAN Mother A/C	56,940.00	
Advance	81,919.00	
		402,437.00
Oxfam:		
Fund Received	259,800.00	
Advance	94,282.00	
Loan to PRAN (Mother A/C)	70,000.00	
		424,082.00
ESPA:		
Fund Received from BRAC		
RFLDC:		
Fund Receivd	173,866.00	
		173,866.00
PAI		
Loane received from Mother Ac	170,000.00	
Advance	18,730.00	
		188,730.00
TOTAL RECEIPTS		3,952,373.00



Participatory Research & Action Network (PRAN)
Maijdee Housing Estate, Noakhali-3800

**Consolidated Receipts and Payments account (Project: PRAN+SUPRO+Oxfam+RLDC
+ESPA)
For the year ended 31 December 2012**

Particulars	Taka	Taka
PAYMENTS		
PRAN:		
Climate justic day 2011 day observation	10,081	
Press Conference	5,987	
Invavative Demonestion	38,971	
Publication Dessemicntion	2,340	
Campaign Facilitator	33,000	
Letter Campaign	4,983	
Furniture & Fixture	19,170	
Bank charge / comission	1,020	
Advance	281,512	
Agri- hero Award	10,000	
Secyurity & Volunteer	21,400	
Communication & Transport	8,620	
Stationery	3,675	
Entertainment	4,664	
Accomodation	1,380	
Publication & Poster leaftac Printing	10,875	
Design	20,250	
Making & Announcment	9,000	
Sund Sustem	9,500	
Prize	8,885	
Cultural	24,000	
Decoration	44,850	
Food for Praticipation	20,256	
Stall Participation	38,020	
Banner	26,002	
Printing	57,000	
Organizer	11,000	
Facilitatong Public Hearing on Adulterated	59,463	
Publication & dessemination of a white paper articulation the relative impacts of usina	32,775	
Facilitating the formation of victim rice farmars	2,925	
Slient Standing Programme in front of Syngenta office	49,509	
Adulterated Seed Festival in Dhaka	99,954	
Climate adaptation workshop	34,042	
Loan to Supro Project	56,940	
Office Rent	54,360	
Telephone Bill	5,931	
electricity Bill	1,636	
Water Bill	1,421	
Staff Salary	14,000	
District Budget Workshop on Democratic Budget andolon	18,432	
Loan to PAI Project 22621	170,000	
Community Level Workshop	9,976	
Decoration Office	7,500	
Audit fee	6,000	
NGO Buro Registration fee	10,000	
Fund Transfer to RFLDC project Account 20079	173,866	
News paper bill	1,922	
Electonic Equipment	6,040	




Meeting of Distrect Budger Andoral Commtte		
travelling Bill	2,780	
Honorium	820	
Case Selection & interview	3,800	
Consultant Honorarium	30,000	
Climate justic Day 2012	95,000	
Advocacy Meeting with the NGOs & civil society	9,100	
Internet Bill	19,625	
Online job Posting	1,400	
Webside develop	1,986	
Others	5,700	
Loan Payment to Oxfam project	1,960	
	70,000	
SUPRO		1,785,304.00
Grassroofs workshop with elected representative of local Govt. bodies on praticiatorv budaet	22,320.00	
Trining for Grassroofs Campaign	22,250.00	
Social audit of Govt. Health Service	15,000.00	
Social audit of Govt. Primary Education	13,814.00	
World Health day 2012	10,072.00	
International Women's day 2012	9,964.00	
D.C.F Salary	100,000.00	
Advance	62,250.00	
Pre Budget Discussion Meeting	9,940.00	
Post Budget Discussion meetion	9,910.00	
Loan Payment to PRAN Mother A/C	46,940.00	
Stationary	2,100.00	
Meeting of Distrect Campaign Committee	2,000.00	
International Literacy day 2012	9,900.00	
Rural Woman Day	2,900.00	
International Food Day	9,900.00	
International Proverty Reduction Day	9,700.00	
Social Audit on education	14,725.00	
social Audit on Health Service	14,944.00	
		388,629.00
Oxfam		
Honorarium CE	100,000	
Honoraium for Facilitator	65,000	
News Clipping from 10 Selected Newspaper	11,151	
Internet	10,000	
Stationary/ photocopy/ phone/ postage	7,500	
Photocopy Monthly news clipping book	125,424	
Binding Clipping paperback	17,500	
Campaign Facilitator	15,000	
Scanner	5,203	
Laptop Computer with accessories	65,857	
Advance Humanity Watch	84,282	
Media Mobilization	20,000	
Communication	15,438	
Livelihoods Based community Meeting	72,058	
Sending Monthly paper to compaign stakeholder	11,399	
Press Conference	5,712	
Publish a yearly agriculture in media booklet	149,025	
Management Cost	28,428	
Advance ISDE	10,000	
Stationary	2,000	
Loan to PRAN (Mother A?C)	175,000	
		995,977.00



ESPA:		
Salary of PO	5,200.00	
Teacher Salaries	7,000.00	
Rent for School House	5,300.00	
Teacher Refreshers	250.00	
Overhead cost	49,710.00	
Travelling & Transportation	1,125.00	
		68,585.00
RFLDC:		
Stationary	1,919.00	
photocopy, print etc,	5,930.00	
Mobile Phone bill	4,700.00	
Transportation bill	24,959.00	
Principal Researcher	50,000.00	
Research associate (1)	92,000.00	
Day Observation	9,900.00	
Installation Bill Board	55,200.00	
Formation of UPHRPC at UP level	10,500.00	
Focus Group Discussion	4,900.00	
Campaign Material for Hotline & Others (Sticker / Handbill)	17,250.00	
Human Rights Volunteer	47,000.00	
Overhead Cost(10% of the cost of Previous year cost)	24,030.00	
		348,288.00
PAI		
Baseline survey (Including Publication of the brief study report	8,400.00	
Communication (phone, e-mail, Postage and Courier)	14,112.00	
Office Supplies	9,157.00	
Travel and Transport cost for the staffs	7,913.00	
Communication Materials	14,976.00	
Press Conference on Baseline Survey Findings	14,000.00	
Bank Charge	575.00	
Advance	18,730.00	
Community level workshop	18,730.00	
Project Coordinator	80,645.00	
		187,238.00
Closing balance:		
PRAN		
Cash in hand	19.00	
Cash at bank	55,115.00	
SUPRO		
Cash in hand	208.00	
Cash at bank	16,097.00	
Oxfam:		
Cash in hand	8.00	
Cash at bank	34,297.00	
ESPA:		
Cash in hand	274.00	
Cash at bank	143.00	
RFDC:		
Cash in hand	91.00	
Cash at bank	70,608.00	
PAI		
Cash in hand	24.00	
Cash at bank	1,468.00	
Total Closing Cash & Bank balance		178,352.00
Total payment		3,952,373.00



**Participatory Research & Action Network (PRAN)
Schedule of Fixed Assets as at 31st December 2012**

Particulars	Cost				Rate of Depreciation	Depreciation			Written down value
	Opening Balance	Addition during the period	Sale/ Adjustment	Total		Opening Balance	Charged during the year	Total	
1	2	3	4	5=(2+3-4)	6	7	8=(5-7)*% 9=(7+8)	10=(5-9)	
Computer	224,200.00			224,200.00	10%	60,758.20	16,344.18	77,102.38	147,097.62
Photocopy Machine	110,000.00			110,000.00	15%	42,446.25	10,133.06	52,579.31	57,420.69
Printer	20,000.00			20,000.00	20%	9,760.00	2,048.00	11,808.00	8,192.00
Display Board	2,940.00			2,940.00	15%	1,134.47	270.83	1,405.30	1,534.70
Furniture & Fixture	261,200.00	19,170.00		280,370.00	15%	92,743.39	28,143.99	120,887.38	159,482.62
Fan	15,000.00	3,000.00		18,000.00	10%	4,065.00	1,393.50	5,458.50	12,541.50
Digital Camera	30,000.00			30,000.00	20%	10,800.00	3,840.00	14,640.00	15,360.00
Voice Recorder	8,000.00			8,000.00	20%	2,880.00	1,024.00	3,904.00	4,096.00
AC Machine	38,000.00			38,000.00	15%	10,545.00	4,118.25	14,663.25	23,336.75
Generator	14,000.00			14,000.00	10%	3,794.00	1,020.60	4,814.60	9,185.40
Mobile	5,000.00			5,000.00	20%	1,000.00	800.00	1,800.00	3,200.00
Internet Modem	6,000.00			6,000.00	15%	1,990.13	601.48	2,591.61	3,408.39
Multimedia Projector	33,000.00			33,000.00	15%	12,733.88	3,039.92	15,773.80	17,226.20
UPS Computer	9,500.00			9,500.00	15%	3,665.81	875.13	4,540.94	4,959.06
UPS Photocopy	4,500.00			4,500.00	15%	1,736.44	414.53	2,150.97	2,349.03
Computer Speaker	1,700.00			1,700.00	15%	655.99	156.60	812.59	887.41
Telephone Set	1,200.00	3,040.00		4,240.00	15%	333.00	586.05	919.05	3,320.95
Computer net Book	17,000.00			17,000.00	15%	4,717.50	1,842.38	6,559.88	10,440.13
Ceiling Fan	5,000.00			5,000.00	15%	1,387.50	541.88	1,929.38	3,070.63
Computer Laptop		65,857.00		65,857.00	10%		6,585.70	6,585.70	59,271.30
Computer Scanner		5,203.00		5,203.00	10%		520.30	520.30	4,682.70
	806,240.00	96,270.00	-	902,510.00		267,146.56	84,300.38	350,926.64	551,063.06

Participatory Research & Action Network (PRAN)
Maijdee Housing Estate, Noakhali-3800

Notes to the Accounts
For the year ended 30 st December-2012

1	Cash & Bank Balance :	178,352.00		
	Particular	Cash in hand	Cash at bank	Total
	PRAN	19.00	55,115.00	55,134.00
	OXFAM	8.00	34,297.00	34,305.00
	RFLDC	91.00	70,608.00	70,699.00
	SUPRO	208.00	16,097.00	16,305.00
	PAI	24.00	1,468.00	1,492.00
	ESPA	274.00	143.00	417.00
	Closing balance as on 31.12.12	624.00	177,728.00	178,352.00
2	Receivable	180,000.00		
	Mother Account			
	Receivable from PAI project	170,000.00		
	Receivable from Supro Project	10,000.00		
	Closing balance as on 31.12.12	180,000.00		
3	Receivable	105,000.00		
	Oxfam			
	Receivable from Mother Account	105,000.00		
	Closing balance as on 31.12.12	105,000.00		
4	Payable	170,000.00		
	PAI			
	Payable to Mother account	170,000.00		
	Closing balance as on 31.12.12	170,000.00		
5	Payable	10,000.00		
	Supro			
	Payable to Mother account	10,000.00		
	Closing balance as on 31.12.12	10,000.00		
6	Payable	105,000.00		
	Mother Account			
	Payable to Oxfam	105,000.00		
	Closing balance as on 31.12.12	105,000.00		
7	Advance against Program (payable)	1,374.00		
	Mother Account			
	Opening balance as on	-		
	Add: Addition During the period	282,886.00		
	Less: Paid During the period	281,512.00		
	Closing balance as on 30.06.09	1,374.00		
8	Advance against Program (payable)	19,669.00		
	Supro			
	Opening balance as on			
	Add: Addition During the period	81,919.00		
	Less: Paid During the period	62,250.00		
	Closing balance as on 30.06.09	19,669.00		
9	Fund	1,544,831.45		
	As per last year	1,544,831.45		
	Add			



Participatory Research & Action Network (PRAN)
Maijdee Housing Estate, Noakhali-3800

Balance sheet (PRAN)
As at 31st December 2012

Fund & Liabilities	Notes	Taka	Assets	Notes	Taka
Accumulated Fund:					
As per last year		92,210.20			
Excess of Income Over Expenditure		61,985.17			
		154,195.37	Fixed Assets: (As per Schedule)		30,435.37
Loan:					
Loan from E- village		5,000.00			
Advance Payable	1	1,374.00	Loan Receible	3	180,000.00
Loan Payable	2	105,000.00			
			Closing balance:		
			Cash in hand		19.00
			Cash at bank		55,115.00
		265,569.37			265,569.37

Examined and found correct



[Signature]
G.BISWAS & CO.
Chartered Accountants

Participatory Research & Action Network (PRAN)

Majdee Housing Estate, Noakhali-3800

Income & Expenditure Account (PRAN)

For the year ended 31 st December -2012

Expenditure	Taka	Income	Taka
Climate justic day 2011 day observation	10,081.00	Fund Received :	
Press Conference	5,987.00	Returent Cheque from prantojin trust	7,613
Invavative Demonestion	38,971.00	fund Received from Karmojib Nari	274,218
Publication Dessemicntion	2,340.00	fund Received from Uttaram	293,750
Campaign Facilitator	33,000.00	Fund Received From Oxfam	170,609
Letter Campaign	4,983.00	Managment Cost (Income)	106,753
Bank charge / comission	1,020.00	fund Received from Budget Andolan	54,000
Agri- hero Award	10,000.00	Income From Photocopy & Print	11,535
Secyurity & Volunteer	21,400.00	Income from Materials sales	5,125
Communication & Transport	8,620.00	Contribution from Nurul Alam Masud	129,600
Stationery	3,675.00	fund Received form RFLDC	173,866
Entertainment	4,664.00	Holl Room rent	1,000
Accomodation	1,380.00	Fund Received from YPSA	19,625
Publication & Poster leaftac Printing	10,875.00		
Design	20,250.00		
Making & Announcment	9,000.00		
Sund System	9,500.00		
Prize	8,885.00		
Cultural	24,000.00		
Decoration	44,850.00		
Food for Praticipation	20,256.00		
Stall Participation	38,020.00		
Banner	26,002.00		
Printing	57,000.00		
Organizer	11,000.00		
Facilitatong Public Hearing on Adulterated	59,463.00		
Publication & dissemination of a white paper articulation the relative impacts of using	32,775.00		
Facilitating the formation of victim rice farmers	2,925.00		
Slient Standing Programme in front of Syngenta office	49,509.00		
Adulterated Seed Festival in Dhaka	99,954.00		
Climate adaptation workshop	34,042.00		
Office Rent	54,360.00		
Telephone Bill	5,931.00		
electricity Bill	1,636.00		
Water Bill	1,421.00		
Staff Salary	14,000.00		
District Budget Workshop on Democratic Budget andolon	18,432.00		
Community Level Workshop	9,976.00		
Decoration Office	7,500.00		
Audit fee	6,000.00		
NGO Buro Registration fee	10,000.00		
Fund Transfer to RFLDC project Account 20079	173,866.00		
News paper bill	1,922.00		
Meeting of Distrect Budger Andoral Commtte	2,780.00		
travelling Bill	820.00		
Honorium	3,800.00		
Case Selection & interview	30,000.00		
Consultant Honorarium	95,000.00		
Climate justic Day 2012	9,100.00		
Advocacy Meeting with the NGOs & civil society	19,625.00		
Internet Bill	1,400.00		
Online job Posting	1,986.00		
Webside develop	5,700.00		
Others	1,960.00		
Depreciation (As per Schedule)	4,066.83		
Excess of Income Over Expenditure	61,985.17		
	1,247,694.00		1,247,694.00



Participatory Research & Action Network (PRAN)
Majdee Housing Estate, Noakhali-3800

Receipt and Payment account (PRAN)
For the year ended 31st December-2012

Receipts	Taka	Payments	Taka
Opening Balance:			
Cash in hand	28	Climate justic day 2011 day observation	10,081
Cash at bank	87,890	Press Conference	5,987
		Invavative Demonestion	38,971
Fund Received :		Publication Dessemicnton	2,340
Returent Cheque from prantojin trust	7,613	Campaign Facilitator	33,000
fund Received from Karmojib Nari	274,218	Letter Campaign	4,983
fund Received from Uttaram	293,750	Furniture & Fixture	19,170
Fund Received From Oxfam	170,609	Bank charge / comission	1,020
Loan received from Oxfam Project	175,000	Advance	281,512
Advance	282,886	Agri- hero Award	10,000
Managmant Cost (Imcome)	106,753	Secyurity & Volunteer	21,400
fund Received from Budget Andolan	54,000	Communication & Transport	8,620
Income From Photocopy & Print	11,535	Stationery	3,675
Income from Materials sales	5,125	Entertainment	4,664
Loan to Supro Project	46,940	Accomodation	1,380
Contribution from Nurul Alam Masud	129,600	Publication & Poster leaftac Printing	10,875
fund Received form RFLDC	173,866	Design	20,250
Holl Room rent	1,000	Making & Announcment	9,000
Fund Received from YPSA	19,625	Sund Sustum	9,500
		Prize	8,885
		Cultural	24,000
		Decoration	44,850
		Food for Praticipation	20,256
		Stall Participation	38,020
		Banner	26,002
		Printing	57,000
		Organizer	11,000
		Facilitatong Public Hearing on Adulterated	59,463
		Publication & dessemination of a white paper articulation the	
		relative impacts of using	32,775
		Facilitating the formation of victim rice farmers	2,925
		Silent Standing Programme in front of Syngenta office	49,509
		Adulterated Seed Festival in Dhaka	99,954
		Climate adaptation workshop	34,042
		Loan to Supro Project	56,940
		Office Rent	54,360
		Telephone Bill	5,931
		electricity Bill	1,636
		Water Bill	1,421
		Staff Salary	14,000
		District Budget Workshop on Democratic Budget andolon	18,432
		Loan to PAI Project 22621	170,000
		Community Level Workshop	9,976
		Decoration Office	7,500
		Audit fee	6,000
		NGO Buro Registration fee	10,000
		Fund Transfer to RFLDC project Account 20079	173,866
		News paper bill	1,922
		Electronic Equipment	6,040
		Meeting of Distrect Budger Andoral Commtte	2,780
		travelling Bill	820
		Honorium	3,800
		Case Selection & Interview	30,000
		Consultant Honorarium	95,000
		Climate justic Day 2012	9,100
		Advocacy Meeting with the NGOs & civil society	19,625
		Internet Bill	1,400
		Online job Posting	1,986
		Webside develop	5,700
		Others	1,960
		Loan Payment to Oxfam project	70,000
		Cash in hand	19
		Cash at bank	55,115
	1,840,438		1,840,438



Participatory Research & Action Network (PRAN)

Schedule of Fixed Assets as at 31st December 2012

Particulars	Cost				Rate of Depreciation	Depreciation		Written down value	
	Opening Balance	Addition during the period	Sale/ Adjustment	Total		Opening Balance	Charged during the year		Total
1	2	3	4	5=(2+3-4)	6	7	8=(5-7)*%	9=(7+8)	10=(5-9)
Chair (Working -arm)	10,932.00			10,932.00	15%	1,639.80	1,393.83	3,033.63	7,898.37
Fan		3,000.00		3,000.00	10%		300.00	300.00	2,700.00
Furniture & Fixture		19,170.00		19,170.00	10%		1,917.00	1,917.00	17,253.00
Telephone Set		3,040.00		3,040.00	15%		456.00	456.00	2,584.00
				-			-	-	-
	10,932.00	25,210.00	-	36,142.00		1,639.80	4,066.83	5,706.63	30,435.37



Participatory Research & Action Network (PRAN)

Maijdee Housing Estate, Noakhali-3800

Notes (PRAN)

For the year ended 31 st December -2012

1 Advance Payable	1,374.00	
Advance Received (bill)		282,886.00
Advace Payment		281,512.00
Total		1,374.00
2 Loan Payable	105,000.00	
Loan Received from oxfam Project		175,000.00
Loan Payment		70,000.00
Total		105,000.00
3 Loan Receivable	180,000.00	
Loan Payment to PAI project		170,000.00
Loan Payment to Supro project		56,940.00
Total Payment		226,940.00
Received		46,940.00
Total Receivable		180,000.00



Participatory Research & Action Network (PRAN)
Maijdee Housing Estate, Noakhali-3800

Balance sheet (SUPRO)
As at 31st December 2012

Fund & Liabilities	Notes	Taka	Assets	Notes	Taka
Fund:					
As per last year		2,497	Excess of Expenditure Over Income		15,861
Loan Payable	1	10,000			
Advace Payable	2	19,669			
			Closing balance:		
			Cash in hand		208
			Cash at bank		16,097
		32,166			32,166

Examined and found correct



G.BISWAS & CO.
Chartered Accountants

Participatory Research & Action Network (PRAN)
Majdee Housing Estate, Noakhali-3800

Income & Expenditure Account (SUPRO)

For the year ended 31 st December -2012

Expenditure	Taka	Income	Taka
Grassroots workshop with elected representative of local Govt. bodies on participatory budget	22,320	Fund Received	263,578
Trining for Grassroots Campaign	22,250		
Social audit of Govt. Health Service	15,000		
Social audit of Govt. Primary Education	13,814	Excess of Expenditure Over Income	15,861
World Health day 2012	10,072		
International Women's day 2012	9,964		
D.C.F Salary	100,000		
Pre Budget Discussion Meeting	9,940		
Post Budget Discussion meetion	9,910		
Stationary	2,100		
Meeting of Distrect Campaign Committee	2,000		
International Literacy day 2012	9,900		
Rural Woman Day	2,900		
International Food Day	9,900		
International Proverty Reduction Day	9,700		
Social Audit on education	14,725		
social Audit on Health Service	14,944		
	279,439		279,439



Participatory Research & Action Network (PRAN)

Maijdee Housing Estate, Noakhali-3800

Receipts and Payments account (project:SUPRO)

For the year ended 31st December-2012

Receipts	Taka	Payments	Taka
Opening Balance:			
Cash in hand	228	Grassroots workshop with elected representative of local Govt. bodies on participatory budget	22,320
Cash at bank (Overdraft)	2,269	Trining for Grassroots Campaign	22,250
		Social audit of Govt. Health Service	15,000
Supro	263,578	Social audit of Govt. Primary Education	13,814
Loan from PRAN Mother A/C	56,940	World Health day 2012	10,072
Advance	81,919	International Women's day 2012	9,964
		D.C.F Salary	100,000
		Advance	62,250
		Pre Budget Discussion Meeting	9,940
		Post Budget Discussion meetion	9,910
		Loan Payment to PRAN Mother A/C	46,940
		Stationary	2,100
		Meeting of Distrect Campaign Committee	2,000
		International Literacy day 2012	9,900
		Rural Woman Day	2,900
		International Food Day	9,900
		International Proverty Reduction Day	9,700
		Social Audit on education	14,725
		social Audit on Health Service	14,944
		Closing balance:	
		Cash in hand	208
		Cash at bank	16,097
	404,934		404,934

The image shows a handwritten signature in blue ink over a circular blue stamp. The stamp contains the text 'G. BISWAS & CO.' at the top, a central logo with the letters 'CB' inside a square, and 'CHARTERED ACCOUNTANTS' at the bottom.

Participatory Research & Action Network (PRAN)
Maijdee Housing Estate, Noakhali-3800
Notes (Supro)
For the year ended 31st December 2012

1 Loan Payable	10,000.00	
Loan Received from PRAN		56,940
Loan Payment to PRAN		46,940
Total		10,000
2 Advance Payable	19,669.00	
Advance Received (bill)		81,919
Advace Payment		62,250
Total		19,669



Participatory Research & Action Network (PRAN)

Majdee Housing Estate, Noakhali-3800

Balance sheet (Oxfam) As at 31st December 2012

Fund & Liabilities	Notes	Taka	Property & Assets	Notes	Taka
Fund Account:		606,200	Fixed Assets: (As per Schedule)		63,954
			Excess Of Expenditure Over Income		402,941
			Loan Receible		105,000
			Closing balance:		
			Cash in hand		8
			Cash at bank		34,297
		606,200			606,200

Examined and found correct



G.BISWAS & CO.
Chartered Accountants

Participatory Research & Action Network (PRAN)

Maijdee Housing Estate, Noakhali-3800

Income & Expenditure Account (Oxfam)

For the year ended 31 st December -2012

Expenditure	Taka	Income	Taka
Honorarium CE	100,000	Fund Received	259,800
Honoraum for Facilitator	65,000		
News Clipping from 10 Selected Newspaper	11,151		
Internet	10,000		
Stationary/ photocopy/ phone/ postage	7,500		
Photocopy Monthly news clipping book	125,424	Excess Of Expenditure Over Income	402,941
Binding Clipping paperback	17,500		
Campaign Facilitator	15,000		
Media Mobilization	20,000		
Communication	15,438		
Livelihoods Based community Meeting	72,058		
Sending Monthly paper to compaign staleholder	11,399		
Press Conference	5,712		
Publish a yearly agriculture in media booklet	149,025		
Management Cost	28,428		
Stationary	2,000		
Depreciation (As per Schedule)	7,106		
	662,741		662,741



Participatory Research & Action Network (PRAN)
Maijdee Housing Estate, Noakhali-3800

Receipts and Payments account (project: Oxfam)
For the year ended 31st December-2012

Receipts	Taka	Payments	Taka
Opening Balance:			
Cash in hand	11	Honorarium CE	100,000
Cash at bank	606,189	Honoraum for Facilitator	65,000
		News Clipping from 10 Selected Newspaper	11,151
		Internet	10,000
Fund Received	259,800	Stationary/ photocopy/ phone/ postage	7,500
Advance	94,282	Photocopy Monthly news clipping book	125,424
Loan to PRAN (Mother A/C)	70,000	Binding Clipping paperback	17,500
		Campaign Facilitator	15,000
		Scanner	5,203
		Laptop Computer with accessories	65,857
		Advance Humanity Watch	84,282
		Media Mobilization	20,000
		Communication	15,438
		Livelihoods Based community Meeting	72,058
		Sending Monthly paper to compaign staleholder	11,399
		Press Conference	5,712
		Publish a yearly agriculture in media booklet	149,025
		Management Cost	28,428
		Advance ISDE	10,000
		Stationary	2,000
		Loan to PRAN (Mother A?C)	175,000
		Closing balance:	
		Cash in hand	8
		Cash at bank	34,297
	1,030,282		1,030,282



Participatory Research & Action Network (PRAN)
Maijdee Housing Estate, Noakhali-3800

Balance sheet (ESPN)
As at 31st December 2012

Fund & Liabilities	Notes	Taka	Assets	Notes	Taka
Fund Account:		69,002.00	Excess Of Expenditure Over Income		68,585.00
			Closing balance:		
			Cash in hand		274.00
			Cash at bank		143.00
		69,002.00			69,002.00

Examined and found correct



G.BISWAS & CO.
Chartered Accountants

Participatory Research & Action Network (PRAN)
Maijdee Housing Estate, Noakhali-3800

Income & Expenditure Account (BRAC/ESPN)
For the year ended 31 st December -2012

Expenditure	Taka	Income	Taka
Salary of PO	5,200		
Teacher Salaries	7,000		
Rent for School House	5,300		
Teacher Refreshers	250		
Overhead cost	49,710	Excess Of Expenditure Over Income	68,585
Travelling & Transportation	1,125		
	68,585		68,585



Participatory Research & Action Network (PRAN)
Majdee Housing Estate, Noakhali-3800

Receipts and Payments account BRAC BRAC/ESPN)
For the year ended 31st December-2012

Receipts	Taka	Payments	Taka
Opening Balance:		Salary of PO	5,200
Cash in hand	274	Teacher Salaries	7,000
Cash at bank	68,728	Rent for School House	5,300
		Teacher Refreshers	250
		Overhead cost	49,710
		Travelling & Transportation	1,125
			-
		Closing balance:	
		Cash in hand	274
		Cash at bank	143
	69,002		69,002



Participatory Research & Action Network (PRAN)

Maijdee Housing Estate, Noakhali-3800

Balance sheet (RFLDC)

As at 31st December 2012

Fund & Liabilities	Taka	Assets	Taka.
Fund:			
As per last year	266,093.80	Fixed Assets: (As per Schedule)	17,626.88
		Excess Of Expenditure Over Income	177,767.92
		Closing balance:	91.00
		Cash in hand	70,608.00
		Cash at bank	
	266,093.80		266,093.80

Examined and found correct



G.BISWAS & CO.
Chartered Accountants

Participatory Research & Action Network (PRAN)
Maijdee Housing Estate, Noakhali-3800

Income & Expenditure Account (RFLDC)
For the year ended 31 st December -2012

Expenditure	Taka	Income	Taka
		Fund Receivd	173,866.00
Starionary	1,919.00		
photocopy, print etc,	5,930.00		
Mobile Phone bill	4,700.00		
Transportation bill	24,959.00		
Principal Researcher	50,000.00	Excess Of Expenditure Over Income	177,767.92
Research associate (1)	92,000.00		
Day Observation	9,900.00		
Installation Bill Board	55,200.00		
Formation of UPHRPC at UP level	10,500.00		
Focus Group Discussion	4,900.00		
Campaign Material for Hotline & Others (Sticker / Handbill)	17,250.00		
Human Rights Volunteer	47,000.00		
Overhead Cost(10% of the cost of Previous year cost)	24,030.00		
Depreciation (As per Schedule)	3,345.92		
	351,633.92		351,633.92



A blue circular stamp of G. Biswas & Co. Chartered Accountants is visible, along with a handwritten signature in blue ink over it.

Participatory Research & Action Network (PRAN)
 Maijdee Housing Estate, Noakhali-3800

Receipts and Payments account (project: RFLDC)
 For the year ended 31st December-2012

Receipts	Taka	Payments	Taka
Opening Balance:			-
Cash in hand	45	Stationary	1,919
Cash at bank	245,076	photocopy, print etc,	5,930
		Mobile Phone bill	4,700
Fund Received	173,866	Transportation bill	24,959
		Principal Researcher	50,000
		Research associate (1)	92,000
		Day Observation	9,900
		Installation Bill Board	55,200
		Formation of UPHRPC at UP level	10,500
		Focus Group Discussion	4,900
		Campaign Material for Hotline & Others (Sticker / Handbill)	17,250
		Human Rights Volunteer	47,000
		Overhead Cost(10% of the cost of Previous year cost)	24,030
			-
		Closing balance:	
		Cash in hand	91
		Cash at bank	70,608
	418,987		418,987



[Handwritten signature]

Participatory Research & Action Network (PRAN)

Schedule of Fixed Assets as at 31st December 2012

Particulars	Cost				Rate of Depreciation	Depreciation		Written down value	
	Opening Balance	Addition during the period	Sale/ Adjustment	Total		Opening Balance	Charged during the year		Total
1	2	3	4	5=(2+3-4)	6	7	8=(5-7)*%	9=(7+8)	10=(5-9)
Furniture purchases	19,968.00			19,968.00	15%	2,995.20	2,545.92	5,541.12	14,426.88
Mobile Phone Set	5,000.00			5,000.00	20%	1,000.00	800.00	1,800.00	3,200.00
				-			-	-	-
	24,968.00	-	-	24,968.00		3,995.20	3,345.92	7,341.12	17,626.88



Participatory Research & Action Network (PRAN)
Majidee Housing Estate, Noakhali-3800

Balance sheet(PAI)
As at 31st December 2012

Fund & Liabilities	Notes	Taka	Assets	Notes	Taka
Loan Payable	1	170,000	Excess Of Expenditure Over Income		168,508
			Closing balance:		
			Cash in hand		24
			Cash at bank		1,468
		170,000			170,000

Examined and found correct



G.BISWAS & CO.
Chartered Accountants

Participatory Research & Action Network (PRAN)

Maijdee Housing Estate, Noakhali-3800

Income & Expenditure Account (PAI)

For the year ended 31 st December -2012

Expenditure	Taka	Income	Taka
Baseline survey (Including Publication of the brief study report)	8,400		
Communication (phone, e-mail, Postage and Courier)	14,112		
Office Supplies	9,157	Excess Of Expenditure Over Income	168,508
Travel and Transport cost for the staffs	7,913		
Communication Materials	14,976		
Press Conference on Baseline Survey Findings	14,000		
Bank Charge	575		
Community level workshop	18,730		
Project Coordinator	80,645		
	168,508		168,508



[Handwritten signature]

Participatory Research & Action Network (PRAN)

Maijdee Housing Estate, Noakhali-3800

Notes (PAI)

For the year ended 31 st December -2012

1 Loan Payable

Loan Received from PRAN (Mother A/C)
Loan Payment

170,000.00
-

170,000.00



Ramna Bhaban (5th Floor), 45, Bangabandhu Avenue, Dhaka-1000
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